

Associate Provost (Assessment/Middle States) Records

Record Type	Description/Examples	Notes	Due at Archives
Minutes of Faculty Standing Committees	Assessment Committee Minutes	Please deliver your approved committee minutes and attachments to the Archives in digital format (Pdf preferred) in a timely manner using this form .	Submit after committee approval. See notes.
Reports	Institution Self-Study for Middle States and supporting reports and documents; Mid-Point Middle States Review	Archives will download from the Assessment Drive. Next expected: Institution Self-Study 2023 , Mid- Point Review 2027 ; .	At publication – end of 8 year cycle. See Notes.
Academic Dept. Self-Study Records	Dept. Self-Study; External Review and Response; Action Plans; Progress Reports	See Individual Academic Department Schedules for specific record details and expected dates.	Archives will download and print from Assessment Drive.
Self-Studies for unscheduled Academic Programs	Department Self-Study	Archives will download from the Assessment Drive. Next expected : Black Studies 2023 ; FS 2025 ; Jewish Studies 2024 ; Education Studies 2027 .	At Publication – end of academic year 1 of reporting cycle. See Notes.
Self-Studies for unscheduled Academic Programs	External Review; Action Plan	Archives will download from the Assessment Drive. Next expected: Black Studies 2024 ; FS 2026 ; Jewish Studies 2025 ; Education Studies 2028 .	At publication – year 2 of reporting cycle. See Notes.
Self-Studies for unscheduled Academic Programs	Annual Progress Reports	Archives will download from the Assessment Drive. Next expected: Black Studies 2025 ; FS 2023 ; Jewish Studies 2026 ; Education Studies 2023 .	Each summer years 3 – 8 of reporting cycle. See Notes.