

Women's Studies Records

Description	Examples	Notes	Due at Archives
Self-Studies	Department Self-Study	To be collected and shared by Assessment Committee. Next expected Summer 2031 .	At Publication – end of academic year 1 of reporting cycle
Self-Studies	External Review; Action Plan	To be collected and shared by Assessment Committee. Next expected Summer 2023 .	At publication – year 2 of reporting cycle
Self-Studies	Annual Progress Reports	To be collected and shared by Assessment Committee. Next expected Summer 2024 .	Each summer years 3 – 8 of reporting cycle
Senior Projects (comps)	Project Abstracts	Contact Archives if other abstracts become available	Some projects with abstracts are submitted to DSpace collection annually in May
Senior Projects (comps)	Title Lists	Contact Archives as soon as they become available	See notes
Syllabi	Course Syllabi	Requested by Associate Provost and submitted by faculty through semester specific form.	Beginning of each semester
Faculty Vitae	Curriculum Vitae	See Provost and Dean of the College for Schedule	Collected and sent by Provost's Office
Policy and Procedural Manuals or Documents	Senior Project (guidelines)		Archives will print from website