Psychology Records

Description	Examples	Notes	Due at Archives
Senior Projects (comps)	Project Abstracts		Projects with abstracts are submitted to Dspace collection annually in May
Syllabi	Course Syllabi	Requested by Associate Provost and submitted by faculty through semester specific form.	Beginning of each semester
Policy and Procedural Manual or Documents	Guidelines and Expectations for Senior Projects		Archives will print from department website
Self-Studies	Department Self-Study	To be collected and shared by Assessment Committee. Next expected Fall **2024**.	At Publication – end of academic year 1 of reporting cycle
Self-Studies	External Review; Action Plan	To be collected and shared by Assessment Committee. Next expected Summer **2025**.	At publication – year 2 of reporting cycle
Self-Studies	Annual Progress Reports	To be collected and shared by Assessment Committee. Next expected Summer **2026**.	Each summer years 3 – 8 of reporting cycle