



# ALLEGHENY COLLEGE

## Creek Connections

520 N. Main Street • Meadville, Pennsylvania 16335

February 22, 2024

Creek Connections Teachers:

This information is to help you and your students prepare for the symposium at Allegheny College, which is scheduled for **Friday, April 19, 2024**. If you are unable to attend this symposium, please consider attending the Pittsburgh Area Symposium on Friday, April 12<sup>th</sup>, or **send projects to be displayed**.

**The following are [available on our website](#):**

- On-line form we need you to fill out and submit by **Friday, March 15**.
- Tentative symposium schedule
- Directions to Allegheny College, parking information
- Suggestions / Hints for successful displays / oral presentations
- Symposium Invitation for others
- Suggested parking for bus drivers

**Resources to use to inform your students about what happens at the symposium:**

- Our website – <http://creekconnections.allegheny.edu> See the “Student Research Symposia” in navigation menu
- A presentation / pep talk that can be conducted by Creek Connections staff/students:  
<http://sites.allegheny.edu/creekconnections/teacher-resource-center/>

**Bring to the symposium:**

- LUNCH – Again this year, please bring lunches for yourself and students
- Students that have participated in sampling and research this school year –limit 25 students per adult attending. Please bring students that you think deserve to attend.
- Faculty colleagues at your school, or in your school district, who might like to participate in some capacity next year (e.g., biology, earth science, chemistry, geography, environmental science, English, art, etc.).
- School administrators
- Chaperones / parents

*An invitation can be found on our website for you to distribute to any of the above.*

**Provided by Creek Connections for the symposium:**

- Substitute reimbursement to your school (Case-by-case basis)
- Busing money to symposium (Case-by-case basis)
- Tri-fold Display /Presentation boards (cardboard) – let us know how many you need NOW

- You can buy art supplies and other display supplies with your equipment stipend money – submit receipts by May 1<sup>st</sup>.
- **PRINTING:** If your students have created some kind of handout, brochure, or visual aid for their display; we can help you with printing if it cannot be reproduced at your school. This work must be submitted to Creek Connections at least 1 week before the event.

### **Focus Group Activity Information:**

Presented by Allegheny staff and students and environmental professionals, these are hands-on, field or laboratory activities about various watershed topics - 12:15-1:15pm. We plan to have over 20 this year again. They are held all over Allegheny's campus; inside and outside (have students dress for the weather). Students from various schools are mixed together for these activities (your school does not all go to the same activity unless there is a reason that your group needs to stay together – if so, let Wendy know). Each activity will be chaperoned by a teacher, you will be assigned an activity to attend. You will be assigned an assortment of focus group activities. You will receive the actual tickets on the day of the symposium, but you will receive your focus group assignments ahead of time.

**We must receive your online form submission by March 15<sup>th</sup> to plan the focus group activities.**

### **In future memos regarding the symposium, you will receive:**

- A finalized schedule
- An Oral Presentations schedule (Files needed for oral presentations are preferred as **Google Slides** (make public, but we can also accept files emailed ahead or on a **USB flash drive (PC files only – no Mac files)** or save as a **Google Presentation** and make public – send us link – no CDs or other disks)
- Information about focus group activities (including ticket allotment)

Good luck preparing for the symposium. Let us know how we can help.

Sincerely,



Wendy Kedzierski  
Director