

Prescreen Contact

Position

Candidate

Date

Questions

Answers

How did you find our job posting?	
What about this position interests you?	
Tell me how your professional experience aligns with this role.	
What are your Salary Expectations? Are you familiar with Meadville and NW PA? Are you interviewing with other companies? When would you be available to start a new role?	

Does this person have experience with the Essential Functions of this role? If so, what are the strengths of the candidate?

III. Recommended Action and Comments

Please give summary here for the Hiring committee or hiring manager if there isn't a committee:

Completed By

Date

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