

Staff Advisory Committee Meeting Minutes
September 3, 2025
CC206

In attendance: Ben Barger, Lora Barkley, Ebony Benge, Kelly Wright, Sufana Chowdhury, Beth Ryan, Linda Lees, Michelle Thompson

Guest Speakers: Katrina Yeung, Jennifer Dearden

Katrina presented the mission, goals and current status of the AI Task Team. Updates and ongoing webinars may be accessed via the Gator Hub public group CIC/GLCA AI Ready Network: <https://gatorhub.allegheny.edu/groups/cicedunetworksai-ready/feed>; all are welcome to join this group for ongoing information.

Group description: *"AI is no longer a future consideration—it's reshaping higher education right now."* From enrollment and student services and to curriculum changes and expenditures, the implications are broad, fast-moving, and high stakes.

Sign-up is underway for year two of CIC's successful AI Ready network. Created especially for our member institutions, AI Ready fosters learning, shares resources, and increases effective adoption related to artificial intelligence (AI). The network focuses on pedagogical and business uses for AI, bringing the current conversation about AI to key areas of campus.

To ensure AI readiness, AI Ready offers two programs:

All Campus Essentials, an opportunity to learn about and engage with nine of the most pressing topics during 12 months, structured so all areas of your campus benefit.

Building & Launching Together, a collaborative space where the shared learning of faculty and staff allow them to build AI functions that fulfill teaching and administrative goals beyond what any one campus might do alone.

Look for an upcoming announcement for an upcoming CIC AI workshop in the creative space in the library, tentatively scheduled for October 17, 2025, 12:00.

Committees:

Finance and Faculties (administrators and staff, 4 year staggered)

Beth Ryan (2025-2029)

Sufana Chowdbury (2024-2028)

CoDE Committee - Council on Diversity and Inclusion 9/3 Kelly will contact Julia Ludewig for more information

Student Enrichment Committee

Sufana Chowdhury

SAC Committee Roles

SAC Chair - Kelly Wright

SAC Co-Chair - Ebony Bengé

Treasurer - Michelle Thompson

Secretary - Beth Ryan

Sub Committees

Activities - Ebony, Michele

Outreach - Beth, Lora

By-Laws - Sufana

Next meeting: October 1, Katrina Yeung will return for a discussion on the implementation of the new Oracle system.

Respectfully submitted,

Beth Ryan, Secretary