

EMPLOYMENT INQUIRY RELEASE

In connection with your application for employment or continued employment with Allegheny College, Allegheny will make inquiries with respect to the requirements under Act 153, including a state criminal history check, child abuse history clearance, and Fingerprint based Federal criminal history.

In compliance with the Fair Credit Reporting Act (FCRA), you are entitled to be informed if an offer of employment is withheld or if current employment is negatively affected because of information obtained by the College. In that event, upon your written request, we will provide a copy of the report we receive.

Please complete and sign this Release form, authorizing the appropriate law enforcement agencies, state agencies, and/or private information bureaus or repositories, contacted by Allegheny College to furnish the above-mentioned information. Your signature allows a photocopy or fax copy of this authorization to be as valid as the original.

FIRST: _____ MIDDLE: _____ LAST: _____

*DATE OF BIRTH: _____ SOCIAL SECURITY #: _____

E-MAIL ADDRESS: _____ TELEPHONE #: _____

**STREET ADDRESS: Allegheny College _____ RESIDENTIAL ADDRESS: _____
520 N. Main Street _____
BOX 43 _____

**CITY, STATE, ZIP: Meadville, PA 16335 _____

MAIDEN OR OTHER ALIAS NAMES USED: _____

BIRTH CITY: _____ BIRTH STATE: _____ COUNTRY OF CITIZENSHIP: _____

RACE: UNKNOWN ASIAN BLACK
 NATIVE AMERICAN CAUCASIAN LATINO

ETHNICITY: NON-HISPANIC HISPANIC UNKNOWN

EYE COLOR: _____ HAIR COLOR: _____ HEIGHT: _____ WEIGHT: _____ SEX: _____

GRADUATION DATE: _____ HIGH SCHOOL: _____ COLLEGE: _____

ALLEGHENY POSITION & DEPARTMENT: _____

APPLICANT SIGNATURE: _____ DATE: _____

*Date of birth is being requested only for the purposes of identification in obtaining accurate retrieval of records and it will not be used for discriminatory purposes.

**By signing this release, you are permitting the Financial Aid Office to receive your results. Due to federal regulations, we are unable to open mail addressed to the student; therefore, you will be expected to return to the office when requested in order to open your mail.

PLEASE CHECK THE ID LISTED BELOW THAT YOU WILL TAKE TO YOUR FINGERPRINTING SESSION:

- Driver's License issued by a state or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S
- ID card issued by a federal, state, local government agency or by a Territory of the United States
- State ID Card(or Outlying possession of the U.S) with a seal or logo from Sate Agency
- Commercial Driver's License
- Department of Defense Common Access Card
- Employment Authorization Card/Document (I-766) with photo
- Foreign Driver's License (Mexico and Canada only)
- Foreign passport
- Military Dependent's Identification Card
- Permanent Resident Card